



FIJI TRADES UNION CONGRESS

32 DES VOUEX ROAD, P.O. BOX 1418, SUVA, FIJI

PRESIDENT: Daniel Urai

YOUR REF:

NATIONAL SECRETARY: Felix Anthony

OUR REF: CIR/OUT/02

DATE: 21/10/13

TO ALL AFFILIATES

Dear Colleagues

Re: Call for Nominations:

ILO/FTUC Skills Building Seminar on Industrial Relations Advocacy for Trade Union Leaders and IR Practitioners.

6th – 8th November: FTUC Conference Room, Suva

It is my pleasure to inform you that the ILO/FTUC Workshop for Trade Union Leaders and IR Practitioners will be held as follows:

Date : 6th – 8th November, 2013
Days : Wednesday, Thursday & Friday
Time : 9:00am – 4:30pm
Venue : FTUC Conference Room, Suva

The objective of this training is to empower Key office bearers of Affiliates and IR practitioners on:

- IR Procedures as per the ERP
- Lodgement of Disputes and Grievances
- Mediation Services Process
- Right to Strike as per the ERP
- Employment Relations Tribunal Procedures & Rules of Evidence
- Preparing Cases, Motions and Affidavits

Please kindly refer to the attached documents for further information:

- i) Financial details applicable for this programme.
- ii) Pre-Registration Form for this workshop

Please complete the attached pre-registration form and forward it to FTUC HQ at your earliest but not later than 31st October, 2013.

Yours in Solidarity

A handwritten signature in blue ink, appearing to read 'Felix Anthony', with a horizontal line underneath.

Felix Anthony
National Secretary

Attachments:

- 1. Pre-registration form
- 2. Financial details

All correspondence to be addressed to the National Secretary
Phone: (679) 3315377, 3315402/ Fax: (679) 3300306 / Email: ftuc1@connect.com.fj